



**METROPOLITAN
TRANSPORTATION
COMMISSION**

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Memorandum

TO: BATA Oversight Committee

DATE: October 1, 2008

FR: Deputy Executive Director, Operations

W.I.: 1251

RE: Contract Amendment- RM2 Program Monitoring Project: T.Y. Lin International

In June 2005, following a competitive procurement process, the BATA Oversight Committee authorized a two-year contract in the amount of \$700,000 with T.Y. Lin International to monitor the Regional Measure 2 (RM 2) Program. Under this contract, BATA has the option to renew the contract for up to four years. At the end of the first two years, the contract was amended (Amendment # 1) to extend it for one year through September 30, 2008, adding \$350,000 for this period. This contract amendment focused on the capital program and made several changes to refine the monitoring and reporting process. Another amendment completed in July 2008 (Amendment # 2) added \$54,606 for the FY 2007-08 Operating Program Analysis.

Staff is requesting authorization for another one-year extension to the contract, effective October 1, 2008 through September 30, 2009 in an amount not to exceed \$439,742 for this period.

Recommendation

Staff recommends that this Committee authorize the Executive Director or his designee to negotiate and enter into a contract amendment with T.Y. Lin International in an amount not to exceed \$439,742 to provide RM 2 Program monitoring services for the period of October 1, 2008 to September 30, 2009.

Ann Flemer

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REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Contract Amendment

Work Item No.:	1251
Consultant:	T.Y. Lin International Oakland, CA
Work Project Title:	Regional Measure 2 Program Monitoring Project
Purpose of Project:	Program Oversight
Brief Scope of Work:	Continually monitor allocated projects, Report semi-annually on project progress, Technical assistance review of allocation requests
Project Cost Not to Exceed:	\$439,742 (current contract amount \$1,104,606)
Funding Source:	Bridge Tolls
Fiscal Impact:	BATA's FY 08-09 budget authorizes the amendment amount
Motion by Committee:	That the Executive Director or his designee is authorized to negotiate and enter into a contract amendment with T.Y. Lin International for the Regional Measure 2 Program Monitoring, and the Chief Financial Officer is directed to set aside funds up to \$439,742 for such contract amendment.
BATA Oversight:	<hr/> Steve Kinsey, Chair
Approved:	Date: October 8, 2008